



IMPORTANT INFORMATION AND FACTS ABOUT CASH ASSISTANCE RENEWAL (TANF, IDA, GAC)

WHAT IS A CASH ASSISTANCE RENEWAL?

Every year, anyone who receives cash assistance will have to complete a renewal at a Department of Human Services (DHS) Service Center if they want to continue receiving benefits. **DHS** is required to review the eligibility of anyone who receives cash assistance at least once every year. Starting in December 2016, **DHS** will automatically send a notice to everyone who receives cash assistance to renew their benefits each year. If they do not recertify, they risk losing all their benefits.

WHO WILL HAVE TO RENEW THEIR CASH ASSISTANCE?

Every customer participating in the following cash assistance programs will have to complete their renewal every year if they want to continue receiving benefits:

- Temporary Assistance for Needy Families (TANF)
- Interim Disability Assistance (IDA)
- General Assistance for Children

HOW DO I KNOW WHEN IT'S TIME TO RENEW?

DHS will send a letter to your home address which will let you know the date of your renewal appointment and what you should bring with you. The letter will be sent approximately 45 days before your renewal due date. Your renewal will be due one year after you fill out an application or one year after your last renewal. This may or may not be the same date as your **SNAP** renewal date.

WHAT SHOULD I DO IF I CANNOT MAKE IT TO MY RENEWAL APPOINTMENT?

If you know you will not be able to keep the appointment, please call (202) 724-5506 right away to reschedule your appointment. You may also visit any of **DHS's** five Service Centers before the end of your renewal due date.

WHAT HAPPENS IF I AM UNABLE TO VISIT A SERVICE CENTER BEFORE THE END OF MY "RENEWAL PERIOD"?

If you do not visit a Service Center with the necessary documents listed in your letter and your renewal due date passes, your benefits will be terminated.

WHAT HAPPENS IF MY CASH ASSISTANCE IS TERMINATED?

If your benefits are terminated, you will be required to fill out a new cash assistance application. If you reapply for the **TANF** program, you will be required to go through a Needs Assessment and the **TANF** Orientation at the Office of Work Opportunity (OWO).