



# Frequently Asked Questions about the Proof of DC Residency Form



## Do I have to complete the Proof of DC Residency form?

You can prove that you live in the District by presenting **one** of the following documents showing your name and DC address:

- A valid DC driver's license or non-driver's ID card
- A valid lease, rental agreement, rent receipt, deed, settlement papers, or mortgage statement for a residence in the District
- A valid homeowner's or renter's insurance policy for a residence in the District
- A DC Property Tax bill for a DC residence issued in the last sixty (60) days
- A utility bill (water, gas, electric, cable, or landline telephone) issued in the last sixty (60) days
- A pay stub showing a DC address and DC withholding taxes issued in the last thirty (30) days
- A DC voter registration card

**If you do not have any of these, you must complete the Proof of DC Residency Form.**

## The Proof of DC Residency Form asks for another person or organization to verify that I live in the District. Who can fill this form out for me?

The form has two different sections for someone else to verify that you live in the District—one that may be filled out by an individual and one that may be filled out by an organization. **Only one verification section needs to be completed.**

- **Individual:** Any DC resident who knows that you live in the District can fill out and sign Section B of the form for you. This could be a roommate, neighbor, landlord, friend, etc. This person must also prove that they live in DC by submitting a copy of one of the documents listed above showing their name and address.
- **Organization:** Someone who works for a DC social services agency (like a health clinic, food pantry, immigrant services agency, religious organization, homeless shelter, etc.) that serves you may complete Section C of the form if they believe that you live in the District. The organizational verifier will be asked for the organization's tax ID number and they will be called by IMA to verify the information.

## Why must the person completing this form for me prove that they live in the District?

By submitting proof that they live in the District, the person verifying your residency is taking one more step to prove who they are and where they live—making them a “verifiable source.” This extra step makes the information more reliable and makes it easier for IMA to quickly decide that you do actually live in the District. Once they determine that you live in the District, IMA workers can move on to process your Alliance application for health care benefits.