



DC

DEPARTMENT *of*
HUMAN SERVICES

District of Columbia
Department of Human Services
Family Services Administration (FSA)

NOTICE OF FUNDING AVAILABILITY

Fiscal Year 2024
Daytime Service for Individuals Experiencing Homelessness
(Short name: Day Service)
(RFA): #JA-FSA-DS-2023-001

Announcement Date: May 26, 2023
RFA Release Date: May 26, 2023
Pre-application Conference Date: June 05, 2023
Application Submission Deadline: July 10, 2023, at 5:00PM

Government of the District of Columbia
Department of Human Services
Family Services Administration
Washington, DC 20002
202-213-3117

LATE APPLICATIONS WILL NOT BE FORWARDED TO THE REVIEW PANEL



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HUMAN SERVICES
FAMILY SERVICES ADMINISTRATION (FSA)**

NOTICE OF FUNDING AVAILABILITY (NOFA): #JA-FSA-DS-2023-001

Daytime Service for Individuals Experiencing Homelessness

The District of Columbia (District) Department of Human Services (DHS) Family Services Administration (FSA), hereinafter referred to as the “DHS/FSA” or “Grantor” is soliciting detailed proposals (also referred to as “applications”) from applicants (or “prospective Grantees”) to operate permanent year-round daytime services (“Day Services”) including general operations and supportive services for single adults experiencing homelessness, per the requirements of the first strategy of the [Homeward DC Plan to End Chronic Homelessness](#). According to the plan, the District must develop a more effective crisis response system, in part, by creating more “front porch services” like a daytime service center to help meet the service needs of individuals who are unsheltered or staying in low-barrier shelters.

The District seeks to establish permanent year-round Day Services for single adults experiencing homelessness. Day Service should primarily be focused on meaningfully engaging individuals, who are experiencing homelessness, during daytime hours through creation of a dignified and safe environment, facilitation of a coordinated entry into the homeless services continuum, connecting people to supportive and wrap-around services through case management; and ensuring accessibility to peer-led, professionally-supported, therapeutic programming. In that vein, DHS/FSA is putting forth this RFA to identify one or more service providers with clear plans to create an affirming Day Services delivery model such that single adults experiencing homelessness are meaningfully engaged in supportive services in a positive environment during daytime hours.

The Purpose of the Grant:

The purpose of this grant is to continue the operation of permanent year-round daytime services (Day Services) including general operations and supportive services for single adults experiencing homelessness. Applicants may include the costs related to a facility in their proposals, which can be a new facility, a renovated facility, an expanded facility, or an existing facility.¹ Applicants that are able to offer all services in one facility/location are strongly encouraged to apply, but Applicants that are able to offer multiple services in one or more locations either individually or through partnerships with other providers are also strongly encouraged to apply.

The Day Services included in this RFA must be primarily focused on meaningfully engaging at least 100 individuals and aim to reach its maximum capacity of the space of currently homeless individuals per day during daytime hours. This meaningful engagement should include, but need not be limited to:



- Creating a positive, dignified, safe, and protective environment for each individual;
- Facilitating a coordinated entry into the homeless services continuum, including, but limited to operating as a front door resource by ensuring individuals are connected to diversion services, shelter resources, housing resources, and information on how to navigate our homeless services system;
- Connecting people to housing, employment, and other supportive services through case management; and
- Ensuring accessibility to peer-led, professionally supported, therapeutic programming.
- Increase individual's access to case management services by ensuring individuals identifying as needing case management receive that resource
- Increase individual's access to care coordination resources such as vital records, medical and dental treatment, substance use supports, and mental health treatment
- Increase individual's housing readiness through acquisition of vital documents, completion of SPDAT's or other continuum accepted vulnerability surveys, ensuring documentation of their active involvement in the homelessness system, and support through connection to housing resource providers

The District's vision for Day Services places a priority on accessibility to the target population, which means the services should be delivered in central business corridors (e.g., Downtown), which are highly accessible via multiple modes of low-cost transportation options, and/or in neighborhoods within close proximity to the District's existing low-barrier shelters. Proposals which demonstrate the ability to expand the physical reach of the District's homeless services into underserved parts of the city (e.g., Downtown) are encouraged.

Day Services should be available no less than six days a week, and the possibility of a seventh day of service, regardless of weather conditions to ensure access during the hottest and coldest days of the year. The services should begin and end at times that are convenient to the target population but may also be intermittent to facilitate the work necessary to maintain the facility for optimum use. For example, the District will consider proposals which have a service delivery model which is open and uninterrupted all day; but the District will also consider proposals which close and then reopen during the same day to facilitate cleaning, maintenance, client case management, etc. Aside from the requirement that all Day Services clients are logged and tracked in the Homeless Management Information System (HMIS), the services should be available to clients with minimal barriers to entry. The District will consider proposals which place some limitations on program participation, so long as those restrictions are intended to maximize the safe engagement and participation of all other clients. For example, the District will consider proposals which require individuals to temporarily surrender weapons (e.g. knives, blades, etc.) in order to ensure the safe participation of others. The District will not consider proposals whose participation requirements discriminate against anyone on the basis of race, color, religion, national origin, language, culture, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, disability, source of income, or any other protected categories under District law and the Homeless Services Reform Act.



Eligible Organizations/Entities

Non-profit community organizations, including those with IRS 501(c)(3) or 501(c)(4) determinations, faith-based organizations, such as churches, synagogues, mosques, or religiously based social service affiliates of such organizations, and private enterprises located in the District that have demonstrated experience working with individuals receiving public benefits and people experiencing homelessness are encouraged to apply. Applications are also encouraged to apply that are from collaborating community-based and faith-based organizations.

In addition to having the appropriate staff qualifications and experience performing services similar in size and scope to the requirements of this grant, eligible grantees must also demonstrate their intent and ability to:

- Provide daytime services, in the District, particularly Downtown (i. e. North of the National Mall and south of Massachusetts Avenue NW) and provide thoughtful consideration of additional services to be implemented beyond what is currently offered, to serve at least the current number of clients being served as well as plans to entice more clients to access existing daytime services.
- Provide the required services and deliverables while delivering high-value services to clients;
- Offer services at scale while maintaining safety, security, and neighborhood integration;
- Leverage non-governmental assets and coordinate with other organizations in the homeless services Continuum of Care, including demonstrating how they may use those assets to provide services beyond the financial support awarded in this contract; and
- Measure and achieve desired performance outcomes on behalf of clients served.

In order to maintain this grant, the grantee must continually maintain the expectations and commitments stated in their submission. For instance, if an Applicant's ability to fulfill the terms of the grant is based on the availability of skilled staff and those staff should leave after the application's submittal or the grant award to the Applicant, the Applicant has the responsibility to advise DHS/ in writing of this change in material conditions. Another example of change in material conditions that could result in the loss of eligibility would be the loss of Applicant's tax-exempt status.

Faith-Based Organizations

On the same basis as any other Applicants, religious organizations are eligible to participate as long as the services funded by the DISTRICT OF COLUMB DEPARTMENT OF HEALTH Grant are provided consistent with the Establishment Clause and the Free Exercise Clause or the First Amendment to the United States Constitution, in accordance with United States Executive Order 13279 of December 12, 2002, and all other statutes, regulations, policies, guidelines and requirements incorporated into this RFA.

Length of Grant Award and Available Funding: The Grantee(s) will be awarded funding based on their capacity to meet the requirements of the program. The award period for the grant will be from October 1, 2023, to September 30, 2024. The amount available for one Grantee(s) for the project is up to approximately \$2,000,000.00 for one base year and four option years, subject to funding availability.



RFA Release A copy of the RFA may be obtained by the following means:

Download from the Office of Partnerships and Grant Services website under the District Grants Clearinghouse (<http://opgs.dc.gov/page/opgs-district-grants-clearinghouse>).

Email a request to Kemmy Antoine with “Request copy of RFA #JA-FSA-DS-2023-001” in the subject line.

Deadline for Applications: The deadline for application submissions is July 10, 2023 at 5:00 PM EST. The applications shall be submitted via email to Kemmy Antoine at kemmy.antoine@dc.gov. Late or incomplete applications will not be forwarded to the review panel.

For additional information, contact Kemmy Antoine at kemmy.antoine@dc.gov.