

DC Access Mobile Application: How to Create a DC Access Mobile App Account

Procedure

How to Create a DC Access Account via the Mobile App

Overview: Follow the steps below to successfully create an account in the DC Access mobile app

Step-by-Step:

- 1 Once you have successfully downloaded the DC Access mobile app, you will see the launch screen. Click "**Create Account**".



The screenshot shows the login and registration interface of the DC Access mobile app. At the top center is the DC logo, a stylized blue 'X' with a red circle above it. Below the logo are two input fields: 'Username' and 'Password'. The 'Password' field includes an eye icon to toggle visibility. Underneath the input fields is a blue 'Log In' button. Below the button are two links: 'Forgot Your Password?' and 'Create Account'. At the bottom of the screen, the text 'DC | DEPARTMENT of HUMAN SERVICES' is displayed in a serif font.

- 2 Enter your personal information in the first "Create Account" screen (i.e., first name, last name, date of birth, social security number, and email address)

09:30

Cancel Create Account

To register for an account, fill in the new account information required below. You must use a valid email address as your username.

First Name*

Last Name*

Email Address (Username)*

Confirm Email Address*

Previous Next

3 Create a username and password

- Please note: Your password must contain at least one upper case letter, one lower case letter, 1 number, and 1 special character (e.g., !, #, ~, etc.)

09:31

Cancel Create Account

Your password may contain letters, numbers and special characters.
Your password should be something that only you will know and easily remember.

Password must include:

- At least 1 Upper-Case Letter
- At least 1 Lower-Case Letter
- At least 1 Number
- At least 1 Special Character
- 6-16 characters

Password*

Weak

Confirm Password*

Previous Create Account

- 4 Once you have successfully created an account, you will see the "**Account Created**" screen. Click "**Log In**" to be redirected to the login screen. You will need to log in to begin using the app.