Government of the District of Columbia Department of Human Services

Family Services Administration

Homeless Services Program



Modified COVID-19 Process of Individuals Experiencing Homelessness to Receive DC ID

As the District of Columbia continues reopening under Phase Two, in-person services at DC Department of Motor Vehicles (DMV) have resumed services by appointment only. Effective July 17, 2020, DMV will no longer accept virtual DC ID submissions. In order to ensure that youth, individuals and families experiencing homelessness can continue to move through the housing process, DMV has created the following modified process for case workers to assist their clients in obtaining a DC ID as quickly and efficiently as possible.

Documents Needed to Obtain DC REAL ID:

- Proof of Identity
- Proof of Social Security Number

New Process to Obtain DC ID:

- 1. Case worker will assist client obtain documents needed to obtain DC ID.
- 2. Case worker will complete the Proof of Residency Form.
- 3. Case worker will complete the <u>DC ID Card Request for Homeless Residents Form</u>.
- 4. DMV representative will follow-up with the case worker regarding next steps and scheduling an appointment.
- 5. Case worker will ensure client has Proof of Identity, Proof of Social Security and Proof of Residency documents at the time of the client's appointment.

Pending/Outstanding Virtually Submitted Requests

• DMV representative will contacting case workers regarding previously submitted DC ID requests and scheduling appointments.

Note:

- There may be a delay in wait times for appointments as DMV transitions away from the virtual temporary process.
- The electronic Social Services Proof of Residency Form will only be valid during the public health emergency. Once the public health emergency has been lifted, social services organizations will be required to use the paper carbon copy form.

Reminder:

• If your client has a valid DC REAL ID that has been lost or stolen, they can order a new ID through the DMV website.