



DEPARTMENT OF CONSUMER & REGULATORY AFFAIRS

# AUTOMATED INSPECTION REQUEST AND PERMIT INFORMATION SYSTEM

Now Schedule Your DCRA Construction Inspections  
24 Hours a Day, 7 Days a Week from Your Phone

# 202-442-9557

## YOU CAN NOW:

# 1

**SCHEDULE INSPECTIONS:** After a permit is issued, you may request an inspection for the next day, depending on inspector availability, or up to five working days in advance of the day needed. You may select automatic telephone notification of inspection results when you request your inspection. You will receive a confirmation number if requested.

# 2

**OBTAIN INSPECTION RESULTS:** Results are available within 48 hours after the requested inspection is completed.

# 3

**CANCEL INSPECTION REQUESTS:** Allows inspections requested through this automated system to be cancelled. Cancellations on the day of the scheduled inspection will be directed to administrative personnel to cancel your requested inspection.

## BEFORE YOU CALL, YOU'LL NEED:

**PERMIT CODE:** First you'll be asked to enter the first letter(s) from your permit code using the letters on your key pad. For those using smartphones with different lettering systems, please see graphic on back this sheet. After being prompted for permit number, you'll omit any letters and any leading zeros and follow with # sign on your telephone keypad.

Examples: B00145044 should be entered as 145044# after selecting (2) Building as the type of permit.  
B09000012 should be entered as 9000012# after selecting (2) Building as the type of permit.

**BUILDING ADDRESS** (number and street name) for site address verification.

**THREE DIGIT INSPECTION TYPE CODES** found on the reverse side of this sheet. To hear a list of inspection type codes press \* at the prompt.

## IMPORTANT INFORMATION:

- You may request inspections up to five working days in advance of the date needed.
- Incorrect data may be re-entered by pressing the # symbol on the telephone keypad. You may return to the main menu by pressing # on the telephone keypad.

[dcra.dc.gov/ivr](http://dcra.dc.gov/ivr)

**TO ACCESS THE SYSTEM, CALL (202) 442-9557  
AND FOLLOW INSTRUCTIONS PROVIDED**

## BOILER INSPECTIONS

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## CERTIFICATE OF OCCUPANCY INSPECTIONS

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