



# 2015 Cold Emergency Plan Standard Operating Procedures

October 2015



This page intentionally left blank.

# TABLE OF CONTENTS

Table of Contents.....	iii
1.0 Overview .....	4
2.0 Cold Emergency Plan Levels .....	4
2.1 Hypothermia Alert .....	4
2.2 Cold Emergency Alert.....	4
3.0 Cold Weather Surveillance .....	4
4.0 Cold Emergency Plan Interventions .....	5
4.1 Hypothermia Alert .....	5
4.1.1 Public Notification .....	5
4.1.2 24 Hour Staff Coverage Plans.....	5
4.1.3 Warming Centers.....	5
4.1.4 Winter Plan .....	5
4.2 Cold Emergency Alert.....	6
4.2.1 Above Hypothermia Alert Actions Apply.....	6
4.2.2 Vulnerable Resident Priority List .....	6
4.2.3 Warming Buses.....	6
4.2.4 Emergency Warming Shelters .....	6
4.2.5 Involuntary Transport .....	6
4.2.6 Emergency Animal Shelters.....	6
5.0 Power or Heat Outages .....	7
5.1 Individual/Isolated Power or Heat Outages.....	7
5.2 Large Scale Utility Outages .....	7
6.0 Responsibilities of Operating Agencies .....	7
6.1 Common Responsibilities for All Operating Agencies.....	7
6.2 DC Office on Aging (DCOA).....	7
6.3 DC Public Library (DCPL) .....	8
6.4 Department of Behavioral Health (DBH) .....	8
6.5 Department of Consumer and Regulatory Affairs (DCRA).....	8

6.6	Department of Energy & Environment (DOEE)	8
6.7	Department of Disability Services (DDS)	8
6.8	Department of General Services (DGS)	9
6.9	Department of Health (DOH)	9
6.10	Department of Human Services (DHS) and the Community Partnership for the Prevention of Homelessness (TCP)	9
6.11	Department of Human Services, Office of Emergency Management (DHS/OEM)	10
6.12	Department of Parks and Recreation (DPR)	10
6.13	Department of Public Works (DPW)	11
6.14	Deputy Mayor for Health and Human Services (DMHHS)	11
6.15	Deputy Mayor for Public Safety and Justice (DMPSJ)/Deputy City Administrator	11
6.16	Executive Office of the Mayor (EOM)	11
6.17	Fire and Emergency Management Services (FEMS)	12
6.18	Homeland Security and Emergency Management Agency (HSEMA)	12
6.19	Metropolitan Police Department (MPD)	12
6.20	Office of Cable Television (OCT)	13
6.21	Office of the Chief Medical Examiner (OCME)	13
6.22	Office of the Chief Technology Officer (OCTO)	13
6.23	Office of the City Administrator (OCA)	13
6.24	Mayor’s Office of Community Relations and Services (MOCRS)	13
6.25	Office of the State Superintendent of Education (OSSE)	14
6.26	Office of Unified Communication (OUC)	14
6.27	Protective Services Police Department (PSPD)	14
6.28	Serve DC	14
7.0	Data Reporting	14
7.1	7:00 am to 7:00 pm	14
7.2	7:00 pm to 7:00 am	14
8.0	Appendices	15
9.0	Reference Documents	15

This page intentionally left blank.

## 1.0 OVERVIEW

The District of Columbia Government, through the Homeland Security and Emergency Management Agency (HSEMA), will activate the District Cold Emergency Plan when a Cold Emergency occurs. The purpose of the Cold Emergency Plan is to ensure all residents, workers and visitors are protected from extreme cold weather and to prevent illness, injury and death. This plan will be reviewed annually and revised as needed by September 1 of each year.

## 2.0 COLD EMERGENCY PLAN LEVELS

The Cold Emergency Plan will be activated based on periods of cold temperatures combined with wind chill and precipitation. The Cold Emergency Plan designates two alert levels based on the temperature and other meteorological factors. An alert will remain in effect until 7:00 am of the following day for which it is called or longer if conditions persist or worsen. A Hypothermia Alert will also be deactivated once the temperature reaches the threshold (15°F or 20°F) necessary for a Cold Emergency Alert.

### 2.1 Hypothermia Alert

---

A Hypothermia Alert is issued whenever the actual or forecasted temperature, including the wind chill factor, falls below 32°F.

### 2.2 Cold Emergency Alert

---

A Cold Emergency Alert is issued whenever the actual or forecasted temperature, including the wind chill factor, falls to 15°F, or 20°F, including wind chill, and one or more of the following conditions exists:

- Steady precipitation for 60 consecutive minutes
- Snow accumulation of 3 inches or more
- Other meteorological conditions provided by the National Weather Service (NWS) or threats as determined by HSEMA

## 3.0 COLD WEATHER SURVEILLANCE

HSEMA will monitor data from the NWS for the prediction of weather conditions consistent with extreme cold.

When the actual or forecasted temperature, including the wind chill factor, falls below 32°F, the Department of Human Services will activate the Hypothermia Alert; HSEMA will send e-mail/text notifications to senior officials and citizens and notify the shelter hotline (202)-399-7093.

When the NWS predicts extreme cold weather conditions, HSEMA will convene a conference call with the Department of Human Services (DHS), the Department of Behavioral Health (DBH), the Department of Health (DOH), the Office of the City

Administrator (OCA), the Deputy Mayor for Health and Human Services (DMHHS) and the Deputy Mayor for Public Safety and Justice (DMPSJ) in order to decide whether current or predicted conditions necessitate activating a Cold Emergency Alert.

## 4.0 COLD EMERGENCY PLAN INTERVENTIONS

### 4.1 Hypothermia Alert

---

#### 4.1.1 Public Notification

The District of Columbia government will comply with the communications plan detailed in the annual Winter Plan developed by the Interagency Council on Homelessness (ICH). Additionally, the government will tweet the activation and status of Hypothermia Alerts and Cold Emergencies from @DCHypothermia. The DC government may supplement communications with notices on websites, email, press releases and television and radio PSAs. This messaging is geared toward the general public and will be made available in various languages. Refer to the Winter Plan and "Cold Emergency Communications Plan" for details.

#### 4.1.2 24 Hour Staff Coverage Plans

By September 1 of each year, all agencies included in this plan will be required to have written staff coverage plans that ensure appropriate designation of essential employees and adequate staffing during Hypothermia and Cold Emergency Alerts with the heaviest coverage during the most severe part of the day (usually overnight). This applies to DC government agencies and nonprofit organizations or other providers under contract or grant agreement with the District of Columbia government.

#### 4.1.3 Warming Centers

By September 1 of each year, the Department of General Services (DGS) will update the list of available Warming Center sites. The District will activate designated public buildings, including but not limited to, public libraries, recreation centers, and Senior Wellness Centers, as Warming Centers to serve as temporary respite from the cold. The general public will be allowed to congregate in Warming Centers during normal business hours. Warming Centers may not be activated if the District government is closed due to weather conditions.

#### 4.1.4 Winter Plan

The District will operate under the standard "Hypothermia Alert" operating procedures as laid out in the annual Winter Plan produced by the Interagency Council on Homelessness as required by Mayor's Order 2001-161, dated October 31, 2001 and any subsequent Mayor's Orders.

## 4.2 Cold Emergency Alert

---

### 4.2.1 Above Hypothermia Alert Actions Apply

All of the above interventions indicated for a Hypothermia Alert apply.

### 4.2.2 Vulnerable Resident Priority List

By September 1 of each year, all District government-funded caseworker teams serving clients who are not homeless, but are disabled, medically fragile, homebound, or otherwise vulnerable will create a Cold Emergency Priority List of known clients. Contingency plans should be developed in the case that the Cold Emergency may interrupt services such as home health aide visits, homebound meal delivery or the ability of the resident to make adequate preparations for the Cold Emergency by him or herself. The Priority List is to be updated as additional vulnerable clients are identified throughout the winter season. Caseworkers will contact clients on their priority list within 24 hours of activation or planned activation of the Cold Emergency Alert.

### 4.2.3 Warming Buses

HSEMA will coordinate with WMATA, or any other provider with which HSEMA has a contract or agreement, to supply buses to be used as Warming Buses and deployed to designated hot spots throughout the city. The buses will serve as temporary respite from the cold by providing heat, snacks, beverages, blankets and outdoor toilet facilities. Individuals will be allowed to bring one suitcase/bag of personal belongings on board the bus. Large bags, such as contractor bags, will be made available for the client's belongings.

### 4.2.4 Emergency Warming Shelters

In the event the DC government shuts down due to inclement weather, facilities and centers typically open for public use will be closed. Should a government closure occur, Hypothermia shelters (including designated recreation centers), may open prior to 7:00 pm. Activating Hypothermia shelters prior to 7:00 pm will be determined by the severity of the weather.

### 4.2.5 Involuntary Transport

Every effort will be made to secure client's cooperation with voluntary transport to a warm and safe setting. If an individual refuses to go inside, the outreach team will call DBH or the Metropolitan Police Department (MPD) for involuntary transport if deemed appropriate by those authorized to perform an FD-12 (DBH officer or agent, MPD officer, or licensed psychologist), to the Comprehensive Psychiatric Emergency Program CPEP or to other local emergency departments for emergency physical and mental health evaluation in accordance with provisions of the Ervin Act (78 Stat. 944; D.C. Official Code § 21-521).

### 4.2.6 Emergency Animal Sheltering

DOH, and /or a designee will provide animal sheltering for animals in District operated emergency shelters, as needed, and based upon established planning criteria.

## 5.0 POWER OR HEAT OUTAGES

### 5.1 Individual/Isolated Power or Heat Outages

---

In cases of individual power or heat outages during any Cold Weather Alert, affected residents should call 311/211 for referral to appropriate agencies or resources

### 5.2 Large Scale Utility Outages

---

Any large scale power, heat or water outage should be reported to the HSEMA command center by calling 202-727-6161. Consistent with the District Response Plan, and depending on the level of the emergency and scale of the power/heat outage, the District government may take the following actions to ensure the safety of residents in affected areas:

- Distribute warm clothing, blankets and space heaters (in the case of heat outages where electricity is still operational).

- Activate Warming Buses.

- Activate Emergency Shelter or Warming Sites. If a public facility is designated as an Emergency Shelter or Warming Site, the hours of operation may be extended and some or all of the regular programming may be cancelled to accommodate the displaced residents, workers and visitors.

- Distribute meals in Emergency Shelters, Warming Sites or Warming Buses.

- Provide animal sheltering for companion animals owned by residents affected by the power/heat outage, as needed, and based upon established planning criteria.

## 6.0 RESPONSIBILITIES OF OPERATING AGENCIES

### 6.1 Common Responsibilities for All Operating Agencies

---

All operating agencies maintain legacy responsibilities from previous documents and plans, including the annual Winter Plan produced by the ICH and Mayor's Order 2001-161 dated October 31, 2001, or any subsequent Mayor's Orders. Similarly, all agencies will ensure that contract and grant documents reflect the expectations of contractors and grantees that have responsibilities under this plan in the case of Hypothermia or Cold Emergency Alert activation. In addition, all agencies will provide protective equipment and take cold protective actions as necessary for their employees who work outside during the Hypothermia or Cold Emergency Alert activation

### 6.2 DC Office on Aging (DCOA)

---

DCOA will:

- Coordinate the activation of Senior Wellness Centers as Warming Centers and make notifications and alerts to community-based organizations serving residents age 60 and older.

Support all activities under Sections III and IV as they relate to residents who are 60 and older and/or are disabled.

Coordinate availability of Seabury Connector (formerly known as WEHTS) vans for increased shelter hotline transportation capacity when appropriate.

### 6.3 DC Public Library (DCPL)

---

DCPL will:

1. Ensure that public libraries are activated as Warming Centers during Hypothermia and Cold Emergency Alert activation and will notify their staff and security officers. All libraries will operate as they do during normal operations. The general public will be allowed to go in to warm up, but must obey all rules and regulations in force by each site.
2. Use social media to push information out to the public about the availability of Warming Centers and encourage use of the facilities

### 6.4 Department of Behavioral Health (DBH)

---

DBH will:

1. Assess individuals refusing to move to a warm and safe setting for potential involuntary transportation to (CPEP) or another mental health facility for emergency physical and mental health evaluation in accordance with provisions of the Ervin Act (78 Stat. 944; D.C. Official Code § 21-521).
2. Ensure that DBH resources are properly mobilized to provide for involuntary transportation of individuals to mental health facilities and work with MPD to utilize their additional transportation resources when necessary.
3. Create and consistently update a Cold Emergency Priority List and Vulnerable Resident Priority List.

### 6.5 Department of Consumer and Regulatory Affairs (DCRA)

---

Upon report of a utility outage, DCRA will inspect residential units and buildings during a Cold Emergency and report any that are without heat. DCRA inspectors will identify those residents that may need space heaters after 5:00 pm and report such information to HSEMA.

### 6.6 Department of Energy & Environment (DOEE)

---

DOEE will provide space heaters to HSEMA to distribute after 5:00 pm in the event of an emergency. DOEE will proactively share information with residents about the programs that help eligible residents with their utility (e.g., gas and electric) bills.

### 6.7 Department of Disability Services (DDS)

---

DDS will create and consistently update a Vulnerable Resident Priority List.

## 6.8 Department of General Services (DGS)

---

DGS will:

1. Update the list of available Warming Center sites by September 1 of each year.
2. Ensure that security in any government building that allows access to the general public has been notified that the Hypothermia or Cold Emergency Alert activation has taken place.
3. Notify HSEMA of any DC government facilities that are without heat or otherwise compromised, in particular, those that may be activated during a Hypothermia or Cold Emergency Alert.
4. Provide contractor grade, large garbage bags for homeless individuals' belongings to homeless outreach teams, bus/van drivers, warming buses and other emergency or overflow shelter locations.

## 6.9 Department of Health (DOH)

---

DOH will:

1. Assess the medical impact of the cold conditions; coordinate with HSEMA/AlertDC to develop messaging and inform the public of appropriate health precautions and cold prevention and protective actions, most notably for those with health and medical issues.
2. Initiate hospitals and EMS organizations' reporting activities and monitor hospital emergency department admissions related to cold illnesses and injuries through the DOH Health and Medical Coalition (HMC).
3. Provide HEPRA Extreme Weather Response Team to support ESF #6 function, as required, and maintain situational awareness of affected residents and their disposition, if transported to shelters, warming centers or area hospitals.
4. Conduct syndromic surveillance for cold weather related illnesses and injuries.
5. Conduct food safety activities at mass feeding sites, as needed.
6. Provide animal sheltering for animals in District-operated emergency shelters, as needed, and based upon established planning criteria.

## 6.10 Department of Human Services (DHS) and the Family Support Administration (FSA)

---

DHS and FSA will:

1. Incorporate interventions under this plan into the hypothermia training for outreach workers and shelter providers as indicated in the Winter Plan.
2. Coordinate the staffing of non-shelter interventions under Hypothermia and Cold Emergency Alerts.
3. Create and consistently update a Cold Emergency Priority List and Vulnerable Resident Priority List.

4. Coordinate with HSEMA to determine the locations of Warming Buses.
5. Provide contractor and or FSA staffing for Warming Buses
6. Promote awareness of the DC Shelter Hotline as a resource for those who are homeless and unsheltered.
7. Ensure that the DC Shelter Hotline contractor has adequate phone line and dispatch center staff capacity and adequate electronic and social media capacity during Hypothermia and Cold Emergency Alert activation in order to handle increased volume of public contact. Hotline contractor will have access to the Language Line service for callers who do not speak English.
8. Increase transportation capacity as needed for Cold Emergency Alert activation.
9. Disseminate information during Hypothermia and Cold Emergency Alert activation to its network, including but not limited to: ICH members, all shelter providers and outreach agencies, and other relevant providers in the 211/*Answers, Please!* database.

## 6.11 Department of Human Services, Office of Emergency Management (DHS/OEM)

---

DHS/OEM will:

1. Coordinate the activation and staffing of DGS\DPR facilities used as Emergency Warming Centers after normal business hours as a result of isolated large scale power outages.
2. Coordinate with District Government and Non-Government agencies to provide transportation and other commonly distributed goods as needed. Coordinate with other District agencies for needed support within the identified Warming Centers (climate control, custodial services, security, etc.)

## 6.12 Department of Parks and Recreation (DPR)

---

DPR will:

1. Ensure that recreation centers are activated as Warming Centers during Hypothermia and Cold Emergency Alert activation and will notify their staff and security officers. All recreation centers will operate as they do during normal operations. The general public will be allowed to go in to warm up, but must obey all rules and regulations in force by each site.
2. Use social media to push information out to the public about the availability of Warming Centers and encourage use of the facilities.

## 6.13 Department of Public Works (DPW)

---

DPW will coordinate with HSEMA, DGS and DHS as needed to ensure proper sanitation procedures at public facilities and for vehicles activated in a Hypothermia or Cold Emergency Alert activation and that crews are in place for non-shelter interventions under Section III.

## 6.14 Deputy Mayor for Health and Human Services (DMHHS)

---

DMHHS will:

1. Oversee the coordination of its cluster agencies and ensure appropriate cross-cluster collaboration.
2. Ensure that all cluster agency provider contracts and human care agreements are updated to reflect the activity required by the Cold Emergency Plan and collect relevant contact information and data in an electronic format.
3. Support updating and maintenance of HSEMA intranet site dedicated to the Cold Emergency Plan with the Office of the Deputy Mayor for Public Safety and Justice. Content on the site will include the Cold Emergency Plan, individual agency plans and processes, and contact information for all District government staff and contractors responsible for any part of the Cold Emergency Plan.

## 6.15 Deputy Mayor for Public Safety and Justice (DMPSJ)/Deputy City Administrator

---

DMPSJ will:

1. Oversee the coordination of all cluster agencies and ensure appropriate cross-cluster collaboration.
2. Ensure that all cluster agency contracts are updated to reflect the activity required by the cold emergency plan and collect relevant contact information and data in electronic format.
3. Support updating and maintenance of HSEMA intranet site dedicated to the Cold Emergency Plan with the Office of the Deputy Mayor for Health and Human Services. Content on the site will include the Cold Emergency Plan, individual agency plans and processes, and contact information for all District government staff and contractors responsible for any part of the Cold Emergency Plan.

## 6.16 Executive Office of the Mayor (EOM)

---

EOM will ensure that public information be disseminated through electronic media, social media, print, radio, and television which explains the dangers of extreme cold and provides messaging regarding the Hypothermia or Cold Emergency Alert activation.

## 6.17 Fire and Emergency Management Services (FEMS)

---

FEMS will:

1. Should any member of FEMS respond to a call for service and notice the residence has no heat or other utility; this is to be reported to the HSEMA operations center by calling 202-727-6161.
2. Coordinate availability of FEMS bus to be used as a Warming Bus when appropriate.

## 6.18 Homeland Security and Emergency Management Agency (HSEMA)

---

HSEMA will:

1. Coordinate annual review and updates of the Cold Emergency Plan by September 1 of each year and develop a plan of operation to include updated point of contact information, identification of sites, equipment, and personnel.
2. Coordinate the implementation of the Cold Emergency Plan.
3. Verify weather reports, activate a Hypothermia and/or Cold Emergency Alert and make appropriate notifications to operational agencies as part of the plan and provide messaging through the emergency alert system to the public regarding the Cold Emergency Plan Level.
4. Convene any meetings or conference calls necessary to ensure District-wide coordination during Alert activation (this is to include community providers and contractors, as appropriate) and will call after-action meetings.
5. Organize and coordinate the activation of the Warming Centers and Warming Buses.
6. Request assistance as needed from the American Red Cross.

## 6.19 Metropolitan Police Department (MPD)

---

MPD will:

1. Mobilize authorized officers to assess individuals refusing to move to a warm and safe setting for potential involuntary transportation to CPEP or another mental health facility for emergency physical and mental health evaluation in accordance with provisions of the Ervin Act (78 Stat. 944; D.C. Official Code § 21-521)
2. Mobilize additional resources sufficient to assist the Department of Behavioral Health with transportation of individuals who have been determined to need a mental health evaluation to CPEP or other facilities.
3. Mobilize additional resources to patrol non-shelter intervention sites such as Warming Centers and Warming Buses.
4. If any member of MPD responds to a call for service and notices the residence has no heat or other utility, the member should report the outage to the HSEMA command center by calling 202-727-6161.

## 6.20 Office of Cable Television (OCT)

---

OCT will be responsible for disseminating messaging about Cold Emergency activation on its government cable channels, pre-empting scheduled programming if needed or appropriate.

## 6.21 Office of the Chief Medical Examiner (OCME)

---

OCME is responsible for making official notification of cold weather-related deaths to both the Office of the Deputy Mayor for Public Safety and Justice (DMPSJ) and the Office of the Deputy Mayor for Health and Human Services (DMHHS). The OCME is also responsible for notifying the HSEMA Command Center to ensure the death is included in related situation reports.

## 6.22 Office of the Chief Technology Officer (OCTO)

---

OCTO will be responsible for posting a message about the activation of the Cold Emergency Alert on all websites on the Drupal platform. OCTO will be notified of the need to post the information by the Mayor's Office of Communications. OCTO will also work with the Department of Human Services and partners as assigned to expand Hotline capacity as needed.

## 6.23 Office of the City Administrator (OCA)

---

OCA will:

1. Oversee the coordination of their cluster agencies and ensure appropriate cross-cluster collaboration.
2. Ensure that all cluster agency provider contracts and human care agreements are updated to reflect the activity required by the Cold Emergency Plan and collect relevant contact information and data in an electronic format.

## 6.24 Mayor's Office of Community Relations and Services (MOCRS)

---

The MOCRS will provide information to residents during the Cold Emergency Alert. They will also provide appropriate agency referrals of special needs residents who may be impacted and need space heaters or other forms of aid. The MOCRS will:

1. Maintain an accurate list of contact information, including emails and telephone numbers, for ANCs and community leaders and post that information on the Hypothermia/Cold Emergency intranet site.
2. Communicate directly with the ANCs, community leaders, and neighborhood electronic community discussion lists, sharing the Alert status, official statements, DC Shelter Hotline contact information and cold prevention tips and encouraging them to pass the information along to their constituents.
3. Refer residents to the appropriate agency for any services and supports they require, such as DDOE for space heaters and DHS for the Red Cross.

## 6.25 Office of the State Superintendent of Education (OSSE)

---

OSSE will make school buses available for use as Warming Buses and for increased transportation capacity when appropriate.

## 6.26 Office of Unified Communication (OUC)

---

OUC will mobilize resources as necessary for 311 and 211 in order to handle increased volume during Cold Emergency Alerts. Call takers will field and triage calls to the DC Shelter Hotline, transfer those regarding homeless individuals and use 311 and 211 to provide non-homeless residents with other cold-related resource information.

## 6.27 Protective Services Police Department (PSPD)

---

PSPD will make notifications to contract officers under their authority that Cold Emergency Alert activation has taken place.

## 6.28 Serve DC

---

Serve DC will provide volunteer support during Cold Emergency Alert activations, if requested by DHS or other district agencies.

# 7.0 DATA REPORTING

During a Cold Emergency Alert event, data shall be reported to HSEMA for each 12-hour period from 7:00 am to 7:00 pm and 7:00 pm to 7:00 am, as follows:

## 7.1 7:00 am to 7:00 pm

---

1. Emergency Department visits for hypothermia, frostbite, and carbon monoxide poisoning shall be reported by DOH Health and Medical Coalition (DC HMC)
2. DC Shelter Hotline call volume shall be reported by DHS as reported to them by the DC Shelter Hotline contractor;
3. Calls to 311 and 211 that are routed to the DC Shelter Hotline shall be reported by OUC;
4. Calls to 311 and 211 for heat outages and/or electrical outages shall be reported by OUC; and
5. FD-12 admissions to CPEP and other Emergency Departments shall be reported hourly by DBH.

## 7.2 7:00 pm to 7:00 am

---

1. Emergency Department visits for hypothermia, frostbite, and carbon monoxide poisoning shall be reported by DOH Health and Medical Coalition (DC HMC)
2. DC Shelter Hotline call volume shall be reported by DHS as reported to them by the DC Shelter Hotline contractor;

3. Calls to 311 and 211 that are routed to the DC Shelter Hotline shall be reported by OUC;
4. Calls to 311 and 211 for heat outages and/or electrical outages shall be reported by OUC;
5. FD-12 admissions to CPEP and other Emergency Departments shall be reported hourly by DBH;
6. Usage of warming buses shall be reported hourly by DHS;
7. Usage of overflow shelters shall be reported hourly by DHS; and
8. Transports to overflow shelters and warming buses by the DC Shelter Hotline contractor, DHS and DBH homeless outreach teams and supplemental transportation (i.e., OSSE and WEHTS) shall be reported by the DC Shelter Hotline contractor.

## 8.0 APPENDICES

- A. Cold Emergency Agency Contacts
- B. Shelter Locations
  - B-1: Youth Providers

## 9.0 REFERENCE DOCUMENTS

1. Mayor's Order 2001-161, District of Columbia Hypothermia Procedures, October 31, 2001; <http://www.dcregs.dc.gov/Notice/Download.aspx?noticeid=840910>
2. The Homeless Services Reform Act of 2005 (HRSA), Effective October 22, 2005 (D.C. Law 16-35; D.C. Official Code § 4-751.01 et seq.), <http://dcclims1.dccouncil.us/images/00001/20050718143549.pdf>
3. The Winter Plan 2014-2015; <http://ich.dc.gov/publication/2014-15-winter-plan>
4. The District of Columbia Hospitalization of the Mentally Ill Act (Ervin Act), as amended, approved September 14, 1965 (78 Stat. 944; D.C. Official Code § 21-521); <http://dccode.org/browser/#/21/21-521>
5. The Rehabilitation of Alcoholics, District of Columbia (Public Intoxication Act), as amended, approved August 4, 1947 (61 Stat. 745; Chapter 472, § 4; D.C. Official Code § 24-604); <http://dccode.org/browser/#/24/24-604>
6. MOU between DOH and Washington Humane Society (being revised as of Jan 2014)
7. District Response Plan, September 2015

**APPENDIX A: AGENCY CONTACTS**

Name	Title	Telephone
Chris Geldart	Director	(202) 727-6161
Brian Baker	Chief of Staff	(202) 727-6161
Timothy Spriggs	Chief of Operations	(202) 727-6161
Fred Goldsmith	Deputy of Operations	(202) 727-6161
Bobby Smith	Day Supervisor	(202) 727-6161
Robert Sneed	Night Supervisor	(202) 727-6161
Nyema Stanton	Operations Specialist	(202) 727-6161

Name	Title	Telephone
American Red Cross (ARC)	Lisa McGee	202-243-7211
ARC	Regional Disaster Coordination Center (RDCC)	703-584-8766
DCHA	William Knox	202-535-1500
DCOA	Darrell Jackson, Jr.	202-724-5622
DCPL	Joi Mecks	202-727-1186
DC Water	DC Water Command Center	202-612-3400
DC Water	Jonathan Reeves	202-612-3400
DDOT	Leif Dormsjo	202-671-2317
DGS	DGS Facilities	202-727-2800
DGS	James E. Jackson	202-439-7850
DHS	Dallas Williams	202-698-4142
DHS/OEM	Matthew Johnson	202-671-4354
DHS	Community Partnership for the Prevention of Homelessness - Melvyn Smith	202-442-4634
DHS/OEM	Rhamsye Brown	202-671-4349
DOH	Peggy Keller	202-671-0692
DPR	Michael Lightfoot	202-541-3755
DPR	Jamall Johnson	202-255-5722
DPW	Wanda Ellis	202-671-2003
EOM	Charon Hines	202-308-9057
EOM	Lamont Akins	202-727-3456
FEMS	Deron Hawkins	202-277-1869

MPD	MPD Command Information Center	202-727-9099
OUC	Jeff Wobbleton	202-730-0523
Serve DC	Isha Foster-Lee	202-442-8121

**APPENDIX B: SHELTER LOCATIONS**

**Note:** Overflow shelter locations are only open if additional capacity is needed. The sites are not listed to prevent individuals from accidentally seeking shelter at closed sites. Information incorporated via the Interagency Council on Homelessness 2015-2016 Winter Plan.

**Table 1: Men's Shelter: Year-Round 12-Hour Low Barrier Sites**

Name of Shelter	Location	Telephone
New York Avenue Shelter	1355-57 New York Ave., NE	(202) 832-2359
801 East Shelter	801 Making Life Better Lane, SE	(202) 561-4014
Adams Place Shelter	2210 Adams Place, NE	(202) 832-8317

**Table 2: MEN'S SHELTER: SEASONAL & HYPOTHERMIA LOCATIONS**

Name of Shelter	Location	Telephone
Sacred Heart Church	16 <sup>th</sup> Street and Park Road, NW	(800) 535-7252
801 East Shelter	801 Making Life Better Lane, SE	(202) 561-4014
Community for Creative Non-Violence (CCNV)	425 Second Street, NW	(202) 393-1909
Salvation Army	3335 Sherman Ave NW	(202) 829-0100
Banneker Recreation Center	2500 Georgia Avenue, NW	(800) 535-7252
Adams Place Shelter	2210 Adams Place, NE	(202) 832-8317
Kennedy Recreation Center	1401 7 <sup>th</sup> Street NW	(800) 535-7252
Columbia Heights Rec Center	1480 Girard Street NW	(800) 535-7252

**Table 3: WOMEN'S SHELTER: YEAR-ROUND 12-HOUR LOW BARRIER SITES**

Name of Shelter	Location	Telephone
Open Door*	425 2 <sup>nd</sup> Street, NW (at E St.)	(202) 639-8093
Nativity Shelter	6010 Georgia Avenue, NW	(202) 487-2012
Harriet Tubman, D.C. General Building	1900 Massachusetts Ave., SE	(202)-795-9966
John Young*	117 D Street, NW	(202) 639-8469

\* A new women's shelter will be opening at 810 5th Street NW to replace the John Young and Open

**Table 4: WOMEN'S SHELTERS: HYPOTHERMIA & SEASONAL SHELTERS**

Name of Shelter	Location	Telephone
Open Door*	425 2 <sup>nd</sup> Street, NW (at E St.)	(202) 639-8093
New Covenant Baptist	1301 W Street, SE	(800) 535-7252
Nativity Shelter	6010 Georgia Avenue, NW	(202) 487-2012
Community for Creative Non- Violence (CCNV)	425 2 <sup>nd</sup> Street, NW	(202) 393-1909
Community of Christ	3526 Massachusetts Ave, NW	(800) 535-7252
* A new women's shelter will be opening at 810 5th Street NW to replace the John Young and Open Door		

**Table 5: FAMILY SHELTER**

Name of Shelter	Location	Telephone
D.C. General Main Building	1900 Massachusetts Avenue, SE	(202) 547-5702

**APPENDIX B-1: YOUTH PROVIDERS**
**Table 6: Outreach and Hotlines**

Agency Name	Program Name	Contact Information
Latin American Youth Center	Street Outreach	202-319-2624
Sasha Bruce	Emergency Hotline	202-547-7777
Sasha Bruce	Street Outreach	202-675-9340
StandUp for Kids	Street Outreach	202-905-3898
Covenant House Washington	Outreach	202-610-9600/9670

**Table 7: Emergency Shelter for Youth**

Agency Name	Program Name	Population Served
Casa Ruby	LGBTQ Youth Transitional Housing	Unaccompanied LGBTQ Youth Aged 18 to 24
Catholic Charities	Youth Transitional Program	Male Unaccompanied Youth Aged 18 to 24
Covenant House Washington	Rites of Passage	Unaccompanied Youth Aged 18 to 24 and Families Headed by a Youth Aged 18 to 24
Latin American Youth Center	Extended Living Program	Unaccompanied Youth Aged 18 to 24 and Families Headed by a Youth Aged 18 to 24
Latin American Youth Center	Hopes House	Unaccompanied Youth Aged 18 to 24
Sasha Bruce Youthwork	Bruce House	Minor Children
Sasha Bruce Youthwork	Independent Living Program	Unaccompanied Youth Aged 18 to 24
Sasha Bruce Youthwork	Transitional Living Program	Unaccompanied Minors and Youth Aged 18 to 24
Wanda Alston House Foundation	Wanda Alston House	Unaccompanied LGBTQ Minors and Youth Aged 16 to 24
Latin American Youth Center	LGBTQ Youth Transitional Housing	Unaccompanied LGBTQ Youth Aged 18 to 24