

ATTACHMENT B

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[Contractor's Letterhead]

[Insert Date]

District of Columbia Department of General Services  
2000 14<sup>th</sup> Street, NW, 8<sup>th</sup> Floor  
Washington, DC 20009

Att'n: Mr. Brian J. Hanlon  
Interim Director

Reference: Request for Proposals – Comprehensive Facility Condition Assessment

Dear Mr. Hanlon:

On behalf of [INSERT NAME OF BIDDER] (the "Offeror"), I am pleased to submit this proposal in response to the Department of General Services' (the "Department" or "DGS") Request for Proposals (the "RFP") to provide Comprehensive Facility Condition Assessment. The Offeror has reviewed the RFP and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Offeror, in its sole judgment, has deemed necessary in order to submit its Proposal in response to the RFP. The Offeror's proposal and Unit Prices are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents. (Collectively, the proposal and the Total of the Unit Prices are referred to as the "Offeror's Bid".)

The Offeror's Bid is as follows:

A. \$ (See attached spreadsheet total)

The Offeror acknowledges and understands that the Unit Prices are fixed prices and intended to be Offeror's sole compensation for the services required under the contract and should include sufficient funding for all of the Offeror's costs associated with the work, including, but not limited to, labor, tools and equipment, materials and supplies, and overhead, insurance and profit.

The Offeror's Bid is based on and subject to the following conditions:

1. The Offeror agrees to hold its proposal open for a period of at least one hundred twenty (120) days after the date of the bid.
2. Assuming the Offeror is selected by the Department and subject only to the changes requested in paragraph 5, the Offeror agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.

3. Both the Offeror and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Offeror to the terms of the Offeror's Bid. The Offeror further represents and warrants that no further action or approval must be obtained by the Offeror in order to authorize the terms of the Offeror's Bid.

4. The Offeror and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a proposal in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.

5. The Offeror's proposal is subject to the following requested changes to the Form of Contract: [INSERT REQUESTED CHANGES. OFFERORS ARE ADVISED THAT THE CHANGES SO IDENTIFIED SHOULD BE SPECIFIC SO AS TO PERMIT THE DEPARTMENT TO EVALUATE THE IMPACT OF THE REQUESTED CHANGES IN ITS REVIEW PROCESS. GENERIC STATEMENTS, SUCH AS "A MUTUALLY ACCEPTABLE CONTRACT" ARE NOT ACCEPTABLE. OFFERORS ARE FURTHER ADVISED THAT THE DEPARTMENT WILL CONSIDER THE REQUESTED CHANGES AS PART OF THE EVALUATION PROCESS.]

6. The Offeror hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.

7. This bid form and the Offeror's Bid are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE OFFEROR].

Sincerely,

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

**DEPARTMENT OF GENERAL SERVICES**

Facilities Condition Assessments

Municipal Facilities

Item #	Facility	Building Sq Ft	Unit Price
1	37th St Family Housing	15,420	\$ _____
2	801 East Shelter	60,846	\$ _____
3	Blair Shelter	17,058	\$ _____
4	Congress Heights SWC	11,480	\$ _____
5	Corcoran St Shelter	2,210	\$ _____
6	DC Department of Motor Vehicles- SW Service Cente	39,166	\$ _____
7	DC National Guard Armory	555,243	\$ _____
8	DC Repair Shop Campus	202,829	\$ _____
9	Emery Shelter	37,083	\$ _____
10	Girard Family Shelter	28,402	\$ _____
11	Grimke Building	57,165	\$ _____
12	Hattie Holmes SWC	12,691	\$ _____
13	House of Ruth Madison Shelter	18,340	\$ _____
14	John A. Wilson Building	328,760	\$ _____
15	Karrick Hall - Building 17	59,623	\$ _____
16	Kramer St Shelter	2,582	\$ _____
17	La Casa Shelter (New)	6,858	\$ _____
18	La Casa Shelter (Old)	10,693	\$ _____
19	Model Cities Senior Wellness Center	9,440	\$ _____
20	Motor Vehicle Safety Inspection Station	35,033	\$ _____
21	Municipal Center	585,955	\$ _____
22	New Endeavors By Women	12,754	\$ _____
23	New York Ave Shelter	31,283	\$ _____
24	OB / GYN - Building 9	139,192	\$ _____
25	Office of Public Records	27,318	\$ _____
26	One Judiciary Square	850,354	\$ _____
27	Reeves Center	479,767	\$ _____
28	Robert F. Kennedy Memorial Stadium	850,354	\$ _____
29	Unified Communications Center	149,285	\$ _____
30	Van Ness Elementary School	50,156	\$ _____
31	Washington Seniors Wellness Center	9,762	\$ _____
32	Correctional Treatment Facility	431,672	\$ _____
33	Southwest Health Center	26,859	\$ _____
34	Anacostia Pool		\$ _____
35	Anacostia Recreation Center	17,709	\$ _____
36	Arboretum Recreation Center	68,829	\$ _____
37	Bald Eagle Recreation Center	23,055	\$ _____
38	Bald Eagle Spray Park		\$ _____
39	Banneker Community Center	12,660	\$ _____
40	Banneker Pool		\$ _____
41	Barry Farm Children's Pool		\$ _____
42	Barry Farm Pool		\$ _____
43	Barry Farm Recreation Center	5,541	\$ _____
44	Benning Park Pool		\$ _____
45	Benning Park Recreation Center	23,803	\$ _____
46	Benning Stoddert Community Center	11,051	\$ _____
47	Benning Stoddert Spray Park		\$ _____
48	Brentwood Recreation Center	4,589	\$ _____
49	Chevy Chase Community Center	32,527	\$ _____
50	Chevy Chase Recreational Center	1,015	\$ _____
51	Columbia Heights Recreation Center	40,517	\$ _____
52	Columbia Heights Spray Park		\$ _____
53	Congress Heights Recreational Center	1,404	\$ _____
54	DC Therapeutic / TR Center	24,489	\$ _____
55	Deanwood Aquatics Center		\$ _____
56	Deanwood Recreation Center		\$ _____
57	Department of Parks & Recreation Headquarters	16,098	\$ _____
58	Douglass Community Center	9,726	\$ _____
59	Douglass Pool		\$ _____

**DEPARTMENT OF GENERAL SERVICES**

Facilities Condition Assessments

Municipal Facilities

Item #	Facility	Building Sq Ft	Unit Price
60	Dwight A. Mosley Athletic Complex		\$ _____
61	East Potomac Park Pool and Bathhouse	5,554	\$ _____
62	Edgewood Recreation Center	2,067	\$ _____
63	Emery Recreational Center	36,387	\$ _____
64	Fort Davis Recreation Center	14,913	\$ _____
65	Fort Dupont Pool	3,905	\$ _____
66	Fort Greble Recreation Center	950	\$ _____
67	Fort Lincoln Aquatic Center		\$ _____
68	Fort Lincoln Recreation Center	563	\$ _____
69	Fort Stanton Pool		\$ _____
70	Fort Stanton Recreation Center	7,711	\$ _____
71	Fort Stevens Recreation Center	11,274	\$ _____
72	Francis Swimming Pool	7,404	\$ _____
73	Frank R. Jellef Pool		\$ _____
74	Frank R. Jellef Recreation Center		\$ _____
75	Friendship Recreation Center	1,508	\$ _____
76	Friendship Spray Park		\$ _____
77	Hamilton Recreation Center	898	\$ _____
78	Happy Hollow Pool	787	\$ _____
79	Hardy Recreation Center	3,133	\$ _____
80	Harrison Recreation Center	1,102	\$ _____
81	Harry Thomas Pool		\$ _____
82	Harry Thomas Recreation Center	11,910	\$ _____
83	Hearst Recreation Center	3,095	\$ _____
84	Hillcrest Recreation Center	22,312	\$ _____
85	John F. Kennedy Recreation Center	17,262	\$ _____
86	Joseph H Cole Recreation Center	10,849	\$ _____
87	Joy Evans Therapeutic Recreation Center	4,711	\$ _____
88	Kalorama Recreation Center & Park	1,473	\$ _____
89	Kelly Miller Park Pool	4,417	\$ _____
90	King Greenleaf Recreation Center	15,960	\$ _____
91	Lafayette Recreational Center	981	\$ _____
92	Lafayette Spray Park		\$ _____
93	Lamond Recreation Center	14,102	\$ _____
94	Langdon Park Pool and Bathhouse	4,172	\$ _____
95	Langdon Park Recreation Center	13,500	\$ _____
96	Lincoln Capper Pool	910	\$ _____
97	Loughran Community Center		\$ _____
98	Macomb Recreational Center	801	\$ _____
99	Malcolm X Recreation Center		\$ _____
100	Mitchell Park Recreational Center	741	\$ _____
101	New York Ave Daycare	3,053	\$ _____
102	North Michigan Park Recreation Center	15,950	\$ _____
103	Oxon Run Pool		\$ _____
104	Oxon Run Recreation Center	28,223	\$ _____
105	Palisades Community Center	6,625	\$ _____
106	Palisades Spray Park		\$ _____
107	Parkview Children's Pool		\$ _____
108	Parkview Community Center	6,351	\$ _____
109	Petworth Recreation Center	2,309	\$ _____
110	Randall Recreation Center and Pool	11,778	\$ _____
111	Raymond Recreation Center	1,433	\$ _____
112	RH Terrell Recreation Center		\$ _____
113	Ridge Road Recreation Center	1,843	\$ _____
114	Riggs LaSalle Community Center	16,340	\$ _____
115	Riggs LaSalle Spray Park		\$ _____
116	Robert F. Lederer Environmental Education Center	3,878	\$ _____
117	Rose Park Recreation Center	165,964	\$ _____
118	Rosedale Recreation Center	9,838	\$ _____
119	Rudolph Recreation Center		\$ _____
120	Sherwood Recreation Center		\$ _____

**DEPARTMENT OF GENERAL SERVICES**

Facilities Condition Assessments

Municipal Facilities

Item #	Facility	Building Sq Ft	Unit Price
121	Southeast Tennis and Learning Center	34,957	\$ _____
122	Stead Recreation Center	1,906	\$ _____
123	Support Services and Transportation Facility Wareho	30,810	\$ _____
124	Takoma Community Center	82,397	\$ _____
125	Takoma Recreation Center Field House	1,807	\$ _____
126	Theodore R. Hagans, Jr. Cultural Center	20,550	\$ _____
127	Theodore R. Hagans, Jr. Pool	4,906	\$ _____
128	Trinidad Recreation Center	20,644	\$ _____
129	Turkey Thicket Aquatic Center	36,744	\$ _____
130	Turkey Thicket Recreation Center	36,744	\$ _____
131	Twin Oaks Garden	820	\$ _____
132	Upshur Pool		\$ _____
133	Upshur Recreation Center	6,139	\$ _____
134	Volta Park Pool		\$ _____
135	Volta Park Recreational Center	5,013	\$ _____
136	Watts Branch Recreation Center	1,977	\$ _____
137	William H. Rumsey Sr Aquatic Center	20,584	\$ _____
138	Wilson Aquatic Center		\$ _____
139	Administration Building	3,350	\$ _____
140	Annex 8	2,818	\$ _____
141	Annex 9	6,707	\$ _____
142	Department of Motor Vehicles, CDL Test Facility	710	\$ _____
143	Department of Public Works Facility No. 1	3,267	\$ _____
144	DPW Maintenance Facility No. 2 (Bldg A)	134,114	\$ _____
145	Firth Sterling Administration Building	8,109	\$ _____
146	Fort Totten Solid Waste Transfer Station	64,431	\$ _____
147	O & P Buildings	112,536	\$ _____
148	Rear Storage Building	2,747	\$ _____
149	Sign Fabrication Shop	3,820	\$ _____
150	Solid Waste Reduction Center	205,218	\$ _____
151	St Cleaning Office	587	\$ _____
152	Traffic Signal Services Building	24,091	\$ _____
153	TSA Sign Shop	3,773	\$ _____
154	Communication Center Annex and New Facility	34,784	\$ _____
155	Engine Company No 1	15,775	\$ _____
156	Engine Company No 11	14,219	\$ _____
157	Engine Company No 12	15,913	\$ _____
158	Engine Company No 13	12,945	\$ _____
159	Engine Company No 14	13,505	\$ _____
160	Engine Company No 15	12,382	\$ _____
161	Engine Company No 16	38,761	\$ _____
162	Engine Company No 17	4,644	\$ _____
163	Engine Company No 18	13,224	\$ _____
164	Engine Company No 19	9,062	\$ _____
165	Engine Company No 2	35,241	\$ _____
166	Engine Company No 20	13,044	\$ _____
167	Engine Company No 21	8,925	\$ _____
168	Engine Company No 22	12,409	\$ _____
169	Engine Company No 23	7,732	\$ _____
170	Engine Company No 24	21,600	\$ _____
171	Engine Company No 25	9,184	\$ _____
172	Engine Company No 26	10,873	\$ _____
173	Engine Company No 27	7,978	\$ _____
174	Engine Company No 28	6,830	\$ _____
175	Engine Company No 29	9,392	\$ _____
176	Engine Company No 3	12,506	\$ _____
177	Engine Company No 30	11,143	\$ _____
178	Engine Company No 31	11,934	\$ _____
179	Engine Company No 32	9,816	\$ _____
180	Engine Company No 33	14,519	\$ _____
181	Engine Company No 4	19,315	\$ _____
182	Engine Company No 5	7,200	\$ _____

**DEPARTMENT OF GENERAL SERVICES**

Facilities Condition Assessments

Municipal Facilities

Item #	Facility	Building Sq Ft	Unit Price
183	Engine Company No 6, Squad No 1	18,432	\$ _____
184	Engine Company No 8	9,941	\$ _____
185	Engine Company No 9	10,151	\$ _____
186	Fire Alarm Headquarters	24,374	\$ _____
187	Fire Training Academy, Dial House	267	\$ _____
188	Fire Training Academy, Training Building No 1	14,666	\$ _____
189	Fire Training Academy, Training Building No 2	15,816	\$ _____
190	Fire Training Academy, Training Tower 1	1,328	\$ _____
191	Fire Training Academy, Training Tower 2	1,632	\$ _____
192	Property Warehouse No 38	6,851	\$ _____
193	Ready Reserve Facility	14,839	\$ _____
194	Repair Shop and Engine Company No. 7	36,562	\$ _____
195	1st District Head Quarters	90,635	\$ _____
196	1st District Substation	12,201	\$ _____
197	2nd District Head Quarters	43,992	\$ _____
198	3rd District Head Quarters	46,007	\$ _____
199	3rd District Substation	14,125	\$ _____
200	4th District Head Quarters	47,439	\$ _____
201	5th District Head Quarters	43,955	\$ _____
202	6th District Head Quarters	51,176	\$ _____
203	6th District Substation	9,226	\$ _____
204	7th District Head Quarters	45,098	\$ _____
205	Metropolitan Police Fleet Services	41,576	\$ _____
206	MPD Patrol Support and School Security Bureau	52,439	\$ _____
207	MPD Police & Fire Harbor Unit	10,578	\$ _____
208	MPD Training Academy	104,040	\$ _____
209	MPD Vehicle Impoundment Lot	1,760	\$ _____
210	MPD Village Cottages	41,074	\$ _____
211	MPD Youth Division	16,823	\$ _____
212	Special Operations Division Headquarters	13,547	\$ _____
213	Special Operations Division Traffic Branch	13,728	\$ _____
	<b>Total</b>		\$ _____